

University Council Executive Committee (UCEC)

MINUTES

DECEMBER 13, 2016 3 – 4 PM

LEIGH HALL 413

MEETING CALLED BY	Harvey Sterns, chair	
TYPE OF MEETING	Monthly Meeting.	
PRESIDER	Harvey Sterns, chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	Members: Megan Bodenschantz, Diane Gorse, Ruth Nine-Duff, Rex Ramsier, Michael Spayd, Harvey Sterns Absent with notice: Marjorie Hartleben, Isaac Lampner, Kristin Koskey	
Agenda topics:		
3:00 – 3:05	CALL TO ORDER	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The chair asked for additions or correction to the November 15 Executive Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. 	
3:05 – 3:35	UNFINISHED BUSINESS	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> The UCEC asked the Talent Development and Human Resources Committee to facilitate the Goals Alignment Workshop at the beginning of the UC year (possibly in May) to assist committees with goal development for the 2017-2018 UC year (May – April). TDHR has asked that the workshop be moved up to an earlier date (possibly April). John Messina provided UCEC with a clarification about the food pantry topic. The Salvation Army approached Dr. Messina about partnering with UA on a number of initiatives. Dr. Messina forwarded information regarding a food pantry to the UC Recreation and Wellness Committee. The UCEC discussed the possibility of using meal plans to help students in need. The director of the Salvation Army previously established a similar program with San Diego State University. Provost Ramsier will obtain meal plan information for discussion at the January 17 UCEC meeting. The following UC members volunteered to be on the ad hoc University Awards Committee. The Committee will be asked to determine ways to market and administer the awards. <ul style="list-style-type: none"> Michelle Byrne Kris Koskey Michael Spayd Harvey Sterns 	

	<p>It was mentioned that the Colleges have their own awards. A suggestion was made that a competition among the college winners may be an appropriate option for some of the University awards.</p> <p>A request for additional committee members will be sent to the University Council and the campus community via the Digest.</p>
3:35 – 3:35	<p style="text-align: center;">TOPIC SUBMISSIONS</p> <p style="text-align: right;">HARVEY STERNS</p>
DISCUSSION	There were none at this time.
3:35 – 4:00	<p style="text-align: center;">NEW BUSINESS</p> <p style="text-align: right;">HARVEY STERNS</p>
Discussion	<ol style="list-style-type: none"> 1. The UCEC will change “Unfinished Business” on the UC agenda to “Action Items” so UC business requiring a vote will take place at the beginning of the meeting. Committees will be asked to provide action items in advance and supporting documents will be sent with the meeting notification. 2. The UCEC should be prepared to meet with the HLC team. We want to show them that UC committees are functioning. The team will want to know how we have changed or how we are changing to move forward. 3. Ernst & Young has been hired to provide expertise and staffing resources to help us implement initiatives in the University’s Transformation Plan. 4. The agenda for the January 10 UC meeting was approved by unanimous consent. <p>The meeting was adjourned at 4 p.m. by unanimous consent.</p>